

Certified Employee Training Program

2010

What is CETP?

Certified Employee Training Program (CETP) gives trainers and employers a formal structure for:

- Training Employees;
- Testing their knowledge; and
- Documenting their successful completion of a training program

Combining hands-on practice with written activities, CETP assures that workers have the knowledge and skills needed to do their job safely. Once they've successfully completed CETP – and that success has been verified – workers receive a certificate and uniform patch attesting to their professionalism.

CETP is based on common industry practices. Companies who participate in CETP will benefit by being provided with:

- Safer, better-trained employees,
- A uniform, documentable training system,
- An objective means of measuring employee performance and training.

Prerequisites

You must have the Basic Principles & Practices course before taking any other courses in order to obtain credit and be certified. If you enroll in another course prior to taking the Basics course, you will not receive a pass or fail grade until completing the Basics course.



Why CETP?

The New Jersey Administrative Code N.J.A.C. 5:18 – Liquefied Petroleum Gas requires that employees of propane marketers be certified through the National Propane Gas Association's CETP program. New employees in New Jersey are required to complete the Basic Principles and Practices module (Part 1) within three months of hiring. Existing employees should be certified.

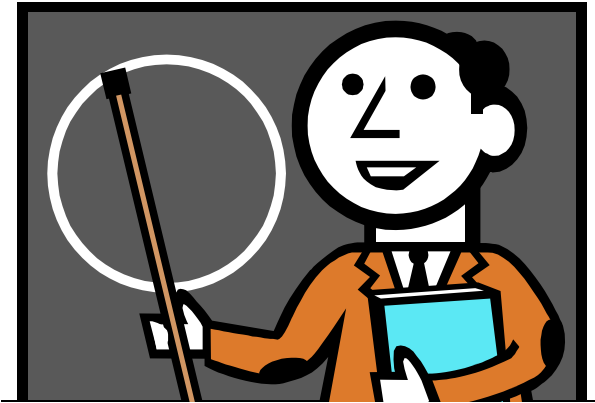
Three other CETP modules (Parts 2, 3 & 4) must be completed within 21 months of hire by employees performing those tasks.

All marketers, including out-of-state marketers, will be required to have certified employees operating within the State of New Jersey.

In response to these regulations, the New Jersey Propane Gas Association is holding CETP training courses during the course of the year which will cover Basic Principles & Practices and other required courses. Please refer to the CETP 2010 Schedule for more information.

More information on the CETP program as well as the new CETP E-Learning DVDs and Online Certification Testing Option can be found on the National Propane Gas Association website (www.npga.org).

Registration Form for 2010 CETP Courses



These courses are discounted due to state rebate funding received from PERC.

PROPANE
EXCEPTIONAL ENERGY™

Location (unless otherwise noted):
The National Conference Center at the
Holiday Inn, 399 Monmouth Street
East Windsor, NJ 08520, 609-443-8000

2010 CETP Course Registration

Instructions to Registrants:

1. Please use a separate form to register each person...photocopy if necessary.
2. Registration fees include required manuals, tests, continental breakfast, and lunch.
3. Fee listed is per person
4. This form must be accompanied by payment (check or money order payable to NJPGA).

Registration Fee
(See attached list for prices)

Name: _____
Name for Badge: _____
Company: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: _____
Fax: _____
Email: _____

(Do we have your e-mail address?)

Amount Enclosed \$ _____

Mail or fax completed form and payment to:

NJPGA
1 AAA Drive, Suite 102, Trenton, NJ 08691
609-890-6094 - 609-581-8244 (Fax)
njpga@hq4u.com

Name of Course You are Registering for:

Dates of Course You are Registering for:

PAYMENT INFORMATION:

Visa Master Card Amex Check

Card # _____

Exp Date _____

Cardholder's Name:

Courses run from 8:00 a.m. until 4:00 p.m. each day.
See 2010 Training Schedule for dates and details.
Registration is on a first-come, first-served basis. Please
call Headquarters at 609-890-6094 with any questions.
Thank you.